

Mission Statement: Our Lady of the Holy Souls Parish is a family of believers seeking to know, love and serve God as a faith community. To celebrate the presence of Christ among us, we will enhance the community atmosphere of our parish and develop stewardship of time, talent, and treasure.

**Minutes of the Meeting of the Pastoral Council of
Our Lady of the Holy Souls Catholic Church
1003 North Tyler Street
Little Rock, Arkansas 72205
May 21, 2013**

The Pastoral Council meeting was called to order at 6:05 p.m. by Paul Mammarelli, Vice President. The meeting opened with prayer.

Members present: Father Erik Pohlmeier, Paula Wellborn, Margaret Zakrzewski, Chad Sievers.

Members absent: Laura Hathaway, Kenny Gunderman, Jan Britt, Kevin Ehemann, Donna Bressinck, Mary Hightower, Steve Hoffman, Nick Ferrara

Approval of the Minutes: Minutes of the April 23, 2013 meeting were approved.

COMMISSION/COMMITTEE REPORTS:

Finance & Administration:

Shelley Tienken was present to report for Finance and Administration (see attached). Projected collection income for 2012-2013 is \$1,409,032 with 53 weeks in the fiscal year. Weekly collections for 13-14 weeks were calculated for 52 weeks and budgeted as \$1,380,000. The Parish budget was presented to the Parish Council members present (Chad Sievers, Margaret Zakrzewski, Paul Mammarelli and Paula Wellborn). These members submitted their vote to accept the budget as presented. However, as an attachment to e-mail, which is forthcoming, the 2012-2013 budget analysis will be sent to the those members that were not present for their review and approval via e-mail.

Building and Grounds Committee:

Mary Carman was present to report for the Building and Grounds Committee. She presented the "top ten" recommendations for projects (details of recommendations attached):

- 1) Replacement of remaining portion of the school roof;
- 2) School fire protection upgrade;
- 3) Campus wide retrofit of lighting;
- 4) Replacement of church HVAC tridium controls;
- 5) School fire suppression system;
- 6) School restrooms refurbishing;
- 7) Church copper roof repair;
- 8) I Street/Allen Center-repair of sidewalk and adding retaining wall;
- 9) Key card system for church and Parish Hall;
- 10) School windows painting metal trim.

Education and Formation Commission:

Margaret Zakrzewski reported for the Education and Formation Commission. Margaret mentioned that the Adult Formation Committee is discussing the possibility of having summer programs at Holy Souls.

Liturgy Commission:

No report was given.

Parish Life Commission:

Paula Wellborn reported for Parish Life Commission. Paula said that Vacation Bible School will be at Holy Souls from June 10th-13th. Coffee and Donuts will be served Father's Day, (June 17th) after the 8am and 10am Masses. Paula mentioned that the Knights of Columbus have offered to help both financially and with serving, cleanup, etc. during the Feast Day this year.

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Social Concerns Commission:

Paul Mammarelli reported for the Social Concerns Commission. Paul presented to the members in attendance a spreadsheet indicating information regarding those organizations who submitted grant applications, proposed amount to be rewarded, etc. Because of lack of attendance at this Parish Council meeting, the spreadsheet will be sent by e-mail to the members for their review. Paul requested that members be prepared to discuss further at the next Parish Council meeting, scheduled *tentatively* for June 4th (e-mail to members forthcoming), with approval/disapproval/comments of the organizations that submitted their application accompanied with appropriate criteria requested.

Paul mentioned distribution of bags for Corpus Christi will be at Masses the weekend of May 25th and May 26th.

Old Business:

There was no old business.

New Business:

There was no new business.

Pastoral Comments:

There were no pastoral comments.

Guest Comments:

There being no further business, the meeting adjourned at 6:43 p.m.

The next Parish Council meeting will be August ??2013 (NO July meeting) at 6:00 p.m. Parish Hall.

Respectfully submitted,

Edna de Noble
Recording Secretary
attachments