

# *Your Holy Soul's Wedding Checklist*

- Meet with Priest
  
- Schedule wedding date on master calendar
  
- Schedule reception facilities with Special Events Coordinator
  
- Pay deposit(s)
  
- Meet with Director of Music
  
- Meet with Wedding Coordinator
  
- Provide caterer with information
  
- Provide photographer with criteria
  
- Provide florist with criteria
  
- Obtain marriage license from Pulaski County Clerk's Office
  
- Complete the Wedding Ceremony Information Form and give to the Wedding Director (see Appendix A)
  
- Determine format of wedding programs (see Appendix B)