

Mission Statement: Our Lady of the Holy Souls Parish is a family of believers seeking to know, love and serve God as a faith community. To celebrate the presence of Christ among us, we will enhance the community atmosphere of our parish and develop stewardship of time, talent, and treasure.

***Minutes of the Meeting of the Pastoral Council of
Our Lady of the Holy Souls Catholic Church
Tuesday, May 11, 2010***

The Pastoral Council meeting was called to order at 6:00 p.m. by Doug Menz, President. The meeting opened with prayer. Members present were: Father Erik Pohlmeier, Carol Lantz, Sherry Nehus, Kim Gillum, Mary Bea Hiegel, Rose Nabholz, Ruth Keogh, Sean Eichelmann, Robert Magri, Barbara Grafe, Chris Gunderman, Sister Laura Cathcart. Doug welcomed the guests.

Approval of the Minutes: Minutes of the April 6, 2010, meeting were approved.

COMMISSION/COMMITTEE REPORTS:

Finance & Administration:

Stephanie Melchert reported for the Finance Committee (statement of operating activities attached, ending April 30, 2010). She said that weekly collections exceeded budgeted and prior year amounts by approximately 1.5% or \$16,000-\$18,000. Total expenses for the ten months of the fiscal year are 1.5% below prior year totals and 2.4% below current year budgeted amounts.

Capital Campaign:

Stephanie Melchert reported for the Capital Campaign Funds. The account has a balance, as of April 30, 2010, of \$748,572. Stephanie mentioned that the ending date for the Capital Campaign Funds may possibly be extended.

Building and Grounds:

Stephanie Melchert and Mary Carman reported for the Building and Grounds Committee. Stephanie said Odom and Peckham Architecture, Inc., has been selected to renovate the Benedict House. During the summer months, this firm will meet with various groups to determine how each group utilizes meeting rooms at the Benedict House. Also, contingent upon the weather, Mary said that replacement of the roof on the Parish Hall will begin in June, 2010.

Education and Formation Commission:

Sean Eichelmann reported for the Education and Formation Commission (minutes from April 27, 2010, meeting attached). Sean reported that a discussion was held regarding having a speaker discuss the church's view on Rapture/Millennialism. Mr. Cliff Yeary has been contacted and will come on August 4th, 7:00 p.m., to discuss this topic. An ice cream social will follow. Sean said that a high school PRE teacher is needed for the upcoming school year in addition to an aide for all teachers so two would be in each class. Seventeen parish youth attended the Catholic Youth Convention with an additional four youth from the parish involved in the Youth Advisory Council.

Liturgy Commission: Kim Gillum reported for the Liturgy Commission (minutes from April 7, 2010, meeting attached).

Kim said that Lent, Holy Week and Easter services were reviewed and well received. The end of the year Mass for graduating high school seniors is scheduled for May 2nd at 5:30 p.m., followed by dinner. A workshop for Eucharistic Ministers was discussed. All liturgical ministers should be trained and recertified every three years. A training session has been scheduled for August 24th, led by Father Erik. At its Commission meeting on May 5th (minutes from May 5th attached) it was reported that Confirmation will be held on Friday, December 17th. First Communion will be held the first Sunday of May. The possibility of a Parish Mission in the spring was discussed. Adoration will be moved back into the Church effective immediately. Saints who are represented in our stained glass windows will be honored on their feast day with flowers and candles. In addition, a short biography of their life will be printed and made available to the parish. The small shrine would be set up on the Sunday before the feast so people can see it. Vigil Holy Day Mass will begin at 5:30 p.m. instead of 7:00 p.m. The next Holy Day, celebrated on a weekday, is All Saints' Day on November 1st. The Vigil Mass will be celebrated at 5:30 p.m.

Parish Life Commission:

Carol Lantz reported for the Parish Life Commission. Carol said that the Altar Servers Appreciation Dinner will take place on May 16th. The reception for Deacon Tony Robbins will be May 23rd following his first mass celebrated at Holy Souls at 12 noon. The Blood Drive will be June 6th; coffee and donuts will be served on June 21st. Plans are underway for the parish picnic possibly taking place in October. The date for this will be announced.

Social Concerns Commission:

Chris Gunderman reported for the Social Concerns Commission. Chris said that \$27,000 was allocated by the Finance Council for distribution to various organizations. Twenty-one applications were received. St. Edward Hispanic Ministry was added to the list this year. The Corpus Christi Food Drive will begin June 6th.

Vocations Committee:

Sister Laura Cathcart reported for the Vocations Committee (minutes from April 15, 2010, meeting attached). Sister Laura reported that the purpose of the meeting was to introduce the committee members to Father Erik and seek his input on the direction of the committee. Discussion was made about compiling a vocations handbook for the parish (first draft is completed as of May 11th). In addition, discussion was held regarding the goals and activities of the committee, as it relates to past activities. Father Erik mentioned that both Holy Souls and Christ the King have well-developed handbooks for vocations. Sister Laura also said that positive comments have been received about the prayer cards in the church and vocations handbook placed in the chapel.

Business:

Father Erik said that because there is no feast of Our Lady of the Holy Souls, this day will be celebrated on All Souls' Day, November 2, 2010. A Choir concert will be held that evening which would include the blessing of the columbarium, scripture, prayer and singing, followed by a reception.

A discussion was held regarding handicap seating in the church. It was decided that input would be gathered, by card, from parishioners, for suggestions how to best address the seating.

Laura Humphries was present to summarize the five year Pastoral Plan for our church (a detailed copy of this plan is attached). Laura reviewed the parish wide goals as well as each Parish Council commissions' goals; each goal has a time frame and a responsible party. Parishioners expressed the need for additional parking; inquired as to when the next capital campaign would begin and an increase in participation and communication were mentioned in the survey. A leadership conference will be held to discuss the Pastoral Plan and "how do we communicate this to our parish." In closing, Father Erik said that it is important that "parishes work together to meet a need and that the resources used are not duplicated."

Pastoral Comments:

Father Erik announced the election results for position of Vice President for Parish Council, which is Chris Gunderman.

Father Erik acknowledged that Stephanie Melchert will be moving to Missouri very soon and Sister Laura Cathcart will be leaving on June 9th.

The **next meeting** is Tuesday, July 13, 2010, 6:00 p.m. The meeting concluded with the Prayer of St. Teresa of Avila and adjourned at 6:30 p.m.

Respectfully submitted,

Edna de Noble
Recording Secretary